

CANADA VISITOR / BUSINESS VISA REQUIREMENTS

Must have Documents for Canada Visa: (Current & Old Passports with tour details and financial documents – separate scan in PDF version 2MB capacity)

- ⇒ Original Passport with at least 6 months validity and minimum 3 blank pages + all old passports if any;
- ⇒ Colour Passport 1st page and last page copy
- ⇒ Online Visa Application form;
- ⇒ 1 recent colour photographs
- ⇒ Hotel confirmation with Tour itinerary and air ticket
- ⇒ Personal Covering letter (For Employed-Plain paper/ Self-Employed-Letterhead);
- ⇒ Original updated Bank Statements with sufficient bank balance (last 6 months);
- ⇒ Income Tax Returns/Form 16 for last 3 years;
- ⇒ Supporting Financial Documents such as Fixed Deposits, Property Investments, Other Investments etc. (Optional)

Kindly Note: If any country of visa refusal, please provide the information with letter.

❖ Supporting Documents as per your occupation, type of Visit:

1) If Employed:

- ⇒ Original Leave sanctioned certificate with company seal and signature;
- ⇒ Last 03 month's salary slip.

2) If Self Employed:

- ⇒ Business Registration License / MOA / Partnership deed;
- ⇒ Company's updated bank statement of last 4 months with bank seal & signature
- ⇒ Company's IT returns for last 3 years.

3) If Retired:

- ⇒ Proof of retirement like pension book, bank statement of last 4 months with bank seal & signature etc.

4) If Student

- ⇒ School / College / Institute ID Card;
- ⇒ Bonafide certificate.

5) If Minor (Proof of Relationship)

- ⇒ Birth Certificate;
- ⇒ No Objection Certificate from the parents / non-accompanying parent on Rs 100/- stamp paper;
- ⇒ ID proof of parent like passport or PAN card.

6) If visiting friend or relative:



- ⇒ Invitation letter;
- ⇒ Inviter's ID proof like Passport or Resident Permit;
- ⇒ Addresses proof like any Electricity bill, any Utility bill etc.

7) If Sponsored

- ⇒ Sponsorship letter;
- ⇒ Sponsor's national ID proof like Passport, PAN card or Resident permit;
- ⇒ Updated bank statement of last 6 months;
- ⇒ Income tax returns of last 3 years.

8) For Business Visa

- ⇒ Invitation letter from host Company stating purpose of trip, business details etc.
- ⇒ Covering letter from Indian company on company letterhead.

- **Visa fees & Consultant Charge:** INR 19,500/- Single or Multiple Entry - Depend on Embassy
- Processing Working time: 02 to 04 days
- Embassy Processing Working Time: 02 to 03 months

Please note all documents are required scanned.